

TRIP CHECKLIST

3 Months Before

- Finalize vacation
- Buy travel insurance
- Book flights/airport transfers
- Confirm travel document requirements
- Determine any necessary vaccinations
- Get details information on vacation, dress code
- Get information on baggage allowance

1 Month Before

- Complete pre-registration
- Reserve specialty dining
- Reserve excursions
- Reserve spa appointments
- Reserve onboard/land programs
- Reserve onboard/land childcare & activities
- Arrange house care and pet care
- Arrange childcare (if traveling without children)
- Arrange mail delivery

2 Weeks Before

- Make appointment for personal care
- Review all travel documents
- Shop for travel necessities

1 Week Before

- Make 2 copies of passport (leave one at home)
- Check airline policy
- Print/order luggage tags
- Buy extra media cards/batteries
- Get cash/travelers checks
- Leave trip information with family/friends
- Confirm house care
- Confirm at home childcare (if needed)
- Stop home deliveries
- Check phone carrier for international service
- Refill prescriptions

2 Days Before

- Review & confirm vacation information
- Review & confirm flight information
- Carry-on 3-1-1: 3.4 oz or less, 1 qt bag, pp
- Meet with house sitter & childcare provider
- Contact credit card company

1 Day Prior

- Drop off pet at pet care
- Clear refrigerator of perishables
- Take out trash
- Return any borrowed items with fees
- Pay last minute bills
- Set light timer
- Inform family/friends/neighbors
- Finalize packing
- Put on luggage tags

Travel Essentials

- Airline tickets
- Cruise/land documents
- Travel Insurance information
- Passport/Visa
- Vaccination certificate (if required)
- Driver's license
- Auto insurance
- Health Insurance
- Copy of medical insurance (if needed)
- Travel Guide
- Camera, media/memory card, charger
- Underwater camera
- Camcorder & charger
- iPod/MP3, Tablet & Charger
- Earphones
- Extra batteries
- Converter/adaptor
- Prescription
- First aid kit